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**ICARP Topic Area 6: Preparing present and future generations through Education, Outreach, Communication, Capacity Building, and Networking**

**Agenda**

**Open workshop – 27th of March, 09:00 am - 4:00 pm**

Depending on discussion: 4:30 pm – 6 pm

Room: Pentland West (JMCC)

Facilitators: Inga Beck, Diane Hirshberg

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| Time | Title | Responsibility |
| 09:00 – 10:30 am | Introduction to RPT 6 Chairs and Secretariat  Overview of ICARP IV timeline &  goals for the day  Initial Ideas | Diane and Inga |
| 10:30 – 11:00 am | Coffee break |  |
| 11:00 – 12:30 am | Collecting Input  Discussion  Eventually Break-Out Sessions | Diane and Inga  (Notetaking by Secretariat) |
| 12:30 – 01:30 pm | Lunch break |  |
| 01:30 – 04:00 pm | IASC Introduction to ICARP IV  Wrap up  Summarizing | Gerlis  Diane and Inga  (Help from secretariat) |
| 04:00 – 04:30 pm | Coffee break |  |
| *04:30 – 06:00 pm* | *If needed, more discussion* | *Diane and Inga* |

**Agenda**

**Closed meeting – 28th of March, 09:00 am - 4:00 pm**

Depending on the discussion & outcomes of Day 1: 4:30 pm – 6 pm

Room: Pentland West (JMCC)

Facilitators: Diane Hirshberg, Inga Beck

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| Time | Title | Responsibility |
| 09:00 – 10:30 am | Introduction Chairs and Secretariat and RPT members  Wrap-up from open meeting  Adding to the initial ideas from Day 1 | Diane and Inga and RPT members (those who are there) |
| 10:30 – 11:00 am | Coffee break |  |
| 11:00 – 12:30 am | Open discussion  Break-out sessions | Diane and Inga  (Notetaking by Secretariat) |
| 12:30 – 01:30 pm | Lunch break |  |
| 01:30 – 04:00 pm | Open discussion  Setting timeline & times for meetings up to ICARP IV | Diane and Inga  (Help from secretariat) |
| 04:00 – 04:30 pm | Coffee break |  |
| *04:30 – 06:00 pm* | *Event. More discussions if needed* | *Diane and Inga* |